Putting together an Access Plan (1)

Where to start:

• Assign a 504/ADA/Access Coordinator
• Become familiar with law
• Gather your team – involve community
Putting together an Access Plan (2)

Assess & Survey your current access!

Things to consider:

- Website
- Physical site
- Programming

Resources: [https://mnaccess.org/resources/](https://mnaccess.org/resources/)
Putting together an Access Plan (3)

Website Access Issues to Consider:

• Color & contrast
• Use of Alt-tags for description of images
• Movement through page using “non-visual” means – Tab Keys vs. Mouse
Putting together an Access Plan (3)

Create your ADA plan!
Start an Access Binder
Address easily achievable items first
Putting together an Access Plan (3)

Now that you’ve created your plan…
Publicize plan internally and externally
Share access info on website
Plan and budget for larger items
Evaluate and document changes - Celebrate
Contact

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